

# Meeting Minutes

Meeting	Board Meeting	
Date / Time	6 February 2024, 9:15 to 2:45pm AEDT	
Location	Level 19, 8 Exhibition St. and Teams Meeting	
Present	Alan Cameron AO, Chair Tara Commerford, Director Alice McCleary, Director Angelo Giuffrida, Director Peter Elford, Director Sandy Davey, Director	Sandra Hook, Director Wendy Thorpe, Director Thu-Trang Tran, Director Mike Trovato, Director Sam Grunhard, GO (5)
Also in attendance	Rosemary Sinclair AM, CEO Linda Brown, Co Sec Sonia Joksimovic, Co Sec Sophie Mitchell, CCO James Shady, CFO Bruce Tonkin, COO	Jane Smith, CPCO Ann-Maree Moodie, GAA (7) Jordan Carter, PD (8.1) Keith Besgrove, GASC Chair (8.1) Nigel Phair, TASC Chair (8.1) Brendan Dowling, Ambassador, CACT (9.1)
Apologies	NA	

## 1. Acknowledgement of Country

The Chair acknowledged the traditional custodians of the land, the Wurundjeri people of the Kulin Nation and the traditional custodians of all the other lands people were gathering from and paid respects to elders past and present.

## 2. Welcome, attendance and introductions

The Chair welcomed everyone to the meeting and noted that there were no apologies.

## 3. Declaration of Interests

The Board noted the Register of Interests.

## 4. Chair's update

The Chair confirmed that the April and June 2024 Board meetings would be held in Melbourne and that an alternative location would be considered for the August Board meeting, possibly Sydney or Canberra.



## 5. Government update

Sam Grunhard, Government Observer, provided an update on government matters of interest noting the review of the auDA Terms of Endorsement later in the year, and thanked auDA for hosting the recent Internet Governance Round Table in Canberra which received very positive feedback from government and multistakeholder attendees. Sam noted the busy international internet governance schedule, including the Department attending the upcoming APNIC57 + APRICOT conference meeting in Bangkok, ICANN 71 in San Juan, Internet Engineering Task Force (IETF) in Brisbane and the UN Summit of the Future.

The Board discussed engagement with the Department on multistakeholder engagement and the opportunity and possible participants to attend the IETF in Brisbane.

## 6. CEO Report

The Board noted the report from the CEO including an overview of the work program for the year ahead and performance against the Strategy Plan and OKRs.

The Board discussed auDA's multistakeholder engagement, the planned member workshop and the Government's Digital Identity accreditation scheme.

**Action:** Confirm that a security and privacy and assessment has been completed as part of the new website design. [COO, April 2024]

## 7. In camera

The Board held an *in camera* session.

## 8. Advisory Committees

### 8.1 General Advisory Standing Committee (GASC)

The Board noted the report from the GASC Chair, Keith Besgrove, on progress against GASC's advice on the 2022 projects (Internet Governance, Membership) and confirmation that advice on the 2023 project (UN Sustainability Goals) would be provided in March. The GASC Chair confirmed that a response was being prepared to the Board's letter on potential areas of interest for GASC advice in 2024. The GASC Chair noted that the Committee had capacity to provide advice on two topics per year. He thanked Management and Sandra Davey for their support, and extended an invitation to any other Directors who would like to attend GASC meetings.

**Action:** Update the Advisory Committee Record of Meetings on the website. (Co Sec, Feb 2024)



## **8.2 Technical Advisory Standing Committee (TASC)**

The Board noted the report from the GASC Chair, Nigel Phair, on TASC activities in 2023 including focus on protecting the DNS, ICANN technical forums, 2023 – 2030 Australian Cyber Security Strategy and cyber security and vulnerabilities. The Board noted TASC’s focus for 2024 including, cyber security, natural hazards, people risks and supply chain risks, commencing with a presentation from the UNSW AI Institute at its February meeting.

The Board discussed the most effective way to receive timely advice from TASC following their technical briefings and requested that a summary of the topic and relevance to auDA be provided to the Board.

**Action:** Implement topic updates following TASC briefings. (COO, Feb 2024)

## **9. Communication, Stakeholder Engagement and Policy**

### **9.1 Internet Security and Governance in the region**

Brendan Dowling, Ambassador for Cyber Affairs and Critical Technology, provided a briefing on his work on internet security and governance in the region and noted his considerable engagement with auDA and APNIC. Mr Dowling framed the internet as core to Australia’s interests and security as central. He discussed the region’s vulnerability to cyber crime, and threat and opportunities to provide practical support to help countries strengthen their internet governance, technologies and technical professionals. He noted the differing policy positions on internet governance in the geopolitical environment and the importance of the multistakeholder approach.

The Chair thanked Mr Dowling for his briefing and the Board sought his advice on how auDA could best assist efforts in the region.

## **10. Health Safety & Wellbeing**

### **10.1 People and Culture Report**

The Board noted the People and Culture Report and the ICPCO’s advice that staff were taking up the health and wellbeing offerings provided by the new Employee Assistance Program (EAP).

The Board checked on the timing of resilience training and noted that it will be considered as part of the work on high performing teams.



## **11. Finance**

### **11.1 December 2023 and YTD and Financial Report**

The Board noted the December 2023 and YTD Financial Report and the CFO's advice that the Month end and YTD performance exceeded budget expectations. The Board noted the adjustment to the required minimum reserve requirement, which would be based solely on tangible assets.

**Action:** Reinstate the Best Estimate Column in the Financial Report. (CFO, Mar 2024)

## **12. Previous Board Meeting Matters**

### **12.1 Approval of Minutes**

The Board reviewed the 7 December 2023 Board Minutes.

The Board **resolved** to approve the Board minutes of 7 December 2023 as a true and correct record of the meeting.

### **12.2 Actions**

The Board noted that the Actions were either on the agenda, complete or not due.

### **12.3 2024 Board Meeting Schedule**

The Board noted the 2024 Board Meeting Schedule.

## **13. Board and Advisory Committee and Foundation Matters**

### **13.1 Draft GASC Record of Meeting**

The Board noted the draft GASC Record of Meeting.

### **13.2 Draft TASC Record of Meeting**

The Board noted the draft TASC Record of Meeting.



## **14. Meeting Close & Next Meeting Dates**

The Board noted the next meeting dates.

The meeting closed at 2:45pm

Signed as a true and correct record.

**Alan Cameron**

Independent Chairperson

Date: