

## **Terms of Reference: Tender Process Committee**

### **Purpose**

The purpose of the Tender Process Committee is to:

- provide input on the tender process to attract and evaluate suitable products, technology and or service providers to allow auDA to build and operate the dedicated .au registry; and
- consider the tender management plan to ensure the tender process adheres to sound commercial practice.

Whilst auDA will consider inputs of the Committee, it is not bound to implement or take any further action in respect of any suggestions.

### **Activity**

The primary activity for the Committee is to review the tender management plan and any documents associated with the tender process.

### **Chair**

The Project Lead of the Registry Transformation Project: Bruce Tonkin.

### **Members**

The Committee will consist of approximately 6 members in addition to the Chair. It is intended that the Committee will consist of members that have experience in operating tender processes for the selection of products, technology and or service providers for domain name registries, and also have an understanding of the unique policy requirements of the .au ccTLD and its associated second level domains. Members of the Committee will be appointed by auDA.

To avoid any conflicts of interest, a member of the committee may not be involved in any submissions to the Request Expressions of Interest or subsequent tender process.

Membership of the Committee is on a voluntary basis.

### **Operations**

The Committee will operate via telephone conference, and will likely involve a weekly call of 60 minutes duration at a time suitable to Committee members (including those in different time-zones).

The Chair will provide regular progress reports to the auDA CEO and Board.